

# **National Association of Educational Office Professionals Northeast Area Professional Development Days**

hosted by

**Delaware Association of Educational Office Professionals**

## **Save the Date!**

### **May 17, 18 & 19, 2022**

**13.25 Total PSP Clock Hours Available**

#### **Hotel Information:**

**Atlantic Sands Hotel**

**101 North Boardwalk**

**Rehoboth Beach, Delaware 19971**

**800-422-0600**

**GPS Address - 1 Baltimore Ave.**

**Reservations must be made by:**

**April 17, 2022**

**Use Book ID 10361 to receive group rate**

#### **Hotel Rates (per night):**

**Single/Double \$135.00 plus fees**

**Triple \$150.00 plus fees**

**Quad \$165.00 plus fees**

**One night's room deposit is required**

**Cash, Check or Credit Card**

#### **Event Schedule:**

**Tues., May 17- Registration (4pm-6pm)  
- Meet and Greet (6pm-9pm)**

**Wed., May 18- Sessions (8am-4pm)**

**Thurs., May 19- Sessions (8am-4pm)**

**Friday, May 20- Departure**

#### **Registration Information:**

**Online conference registration and  
registration fees announced by March 1st**

**NAEOP Member and Non-Member  
rates available!**

**Two full days of professional  
development with motivating presenters!**

**Please bring a state basket and items for the auction table!**

**50/50: Split the Pot drawing each day!**

**~More detailed information to follow~**

#### **Professional Development Days Conference Chairmen**

**DAEOP President: Teresa Craft  
teresa.craft@seaford.k12.de.us**

**DAEOP Vice President: Teresa Price, CEOE  
teresa.price@cr.k12.de.us**

National Association of Educational Office Professionals  
2022 NORTHEAST AREA PROFESSIONAL DEVELOPMENT DAYS  
Atlantic Sands Hotel, Rehoboth Beach, DE  
May 17-19, 2022



*"The Tide is Turning!"*

**HOTEL REGISTRATION:** Call the Atlantic Sands Hotel directly to book your room at 800-422-0600. Mention "Book ID: 10361" to receive the group rate. (Single/Double= \$135+ fees, Triple= \$150+ fees, Quad= \$165+ fees) One night's room deposit required. Cash, Check, or Credit Card accepted.

Online Conference Registration: <https://www.eventbrite.com/e/169300902557>

**Mail-In Conference Registration**

Name: \_\_\_\_\_ NAEOP Member #: \_\_\_\_\_ CEOE: ☐ Yes ☐ No

Address: \_\_\_\_\_

City/State/Zip: \_\_\_\_\_

Email: \_\_\_\_\_

Home Phone: \_\_\_\_\_ Work Phone: \_\_\_\_\_ Cell Phone: \_\_\_\_\_

Emergency Contact Name: \_\_\_\_\_ Phone: \_\_\_\_\_

Refunds will only be given for special circumstances (i.e. death, illness, etc. with proof –ex. obituary and/or other documentation) and request will be considered by the Northeast Area Director and the NEAPDD Chairman. Refunds will not be given for no-shows.

**Conference Registration postmarked by April 22, 2022**

**Two Day Participation** ☐ NAEOP Member \$185.00 ☐ Non-Member \$205.00  
(13.25 Hours of PSP Clock Hours)

**One Day Participation (check one)** ☐ NAEOP Member \$105.00 ☐ Non-Member \$125.00

☐ Wednesday, May 18, 2022 OR ☐ Thursday, May 19, 2022

**(Please check day of attendance)**

**Conference Registration postmarked after April 22, 2022, and received no later than May 2, 2022**

**Two Day Participation** ☐ NAEOP Member \$215.00 ☐ Non-Member \$235.00  
(13.25 Hours of PSP Clock Hours)

**One Day Participation (check one)** ☐ NAEOP Member \$120.00 ☐ Non-Member \$140.00

☐ Wednesday, May 18, 2022 OR ☐ Thursday, May 19, 2022

**(Please check day of attendance)**

Continental breakfast and buffet lunch each day are included in conference registration fee.

Special dietary restrictions: \_\_\_\_\_

**Final Conference Registration Date: April 22, 2022 -Absolutely NO REFUNDS after May 20, 2022.**

**Checks and Purchase Orders Payable to DAEOP: Northeast Area PDD. Submit registration form and payment to:**

**Lauren Pierce, Caesar Rodney School District, 7 Front Street, Wyoming, DE 19934**

**Purchase orders must be faxed to Lauren Pierce at 302-697-4020 BEFORE May 2, 2022.**

**Contact Information:** Teresa Price, CEOE; [teresa.price@cr.k12.de.us](mailto:teresa.price@cr.k12.de.us); 302-698-4800 or  
Teresa Craft, [teresa.craft@seaford.k12.de.us](mailto:teresa.craft@seaford.k12.de.us); 302-628-4076

2022 Northeast Area PDD Conference Schedule  
Rehoboth Beach, DE

**Tuesday, May 17, 2022**

**6-9pm-** Registration and Social Event

**Wednesday, May 18, 2022** (6.5 hours)

**7-8 am-** Registration/Breakfast

**8-8:30 am-** Opening and NAEOP Announcements

**8:30-9:30 am-** *Session #1* **Northeast Area Business Meeting - Katherine Reichley, Northeast Area Director**

**9:45-11:15 am-** *Session #2* **"The Energy of Thought: Managing Stress" - Penny Zenker, Keynote Speaker**

**11:15-11:45 am-** Networking / Morning Wrap-Up

**11:45-12:45 pm-** Lunch

**12:45-2:15 pm-** *Session #3* **"Leadership" - Dr. Kevin Fitzgerald, 2018 NAEOP Administrator of the Year**

**2:15-2:30 pm-** Break

**2:30-3:45 pm-** *Session #4* **"Back to the Future" (Working with Different Generations)- Teresa Price, CEOE, and Diane Callaway, CEOE, Delaware AEOP**

**3:45-4:00pm-** Closing Remarks

**Thursday, May 19, 2022** (6.75 hours)

**7-8 am-** Registration/Breakfast

**8-8:15 am-** Opening Announcements and PSP Reminders

**8:15-10:30 am-** *Session #1* **"Violent Intruder and Control the Bleed Training"- Detective Daniel Blomquist, DE State Police**

**9:45-10:00 am-** Break

**10:30-11:30 am-** *Session #2* **"Inclusion, Equity and Team Building"- Dr. Sharon DiGirolamo, Director of Special Education/Assistant Superintendent Seaford School District**

**11:30-11:45 am-** Networking/Morning Wrap-Up

**11:45-12:45 pm-** Lunch

**12:45-2:15 pm-** *Session #3* **"Put the Focus on YOU" (Vision Boards) - Teresa Craft, DAEOP President**

**2:30-3:45 pm-** *Session #4* **"What Do You Do When a Parent...?"- Dr. Kristina Failing, 2021 NAEOP Administrator of the Year and Dr. Sherry Kijowski, 2022 Delaware AEOP Administrator of the Year**

**3:45-4:00 pm-** Closing Remarks





**Katherine G. H. Reichley, CEOE**, is the current Northeast Area Director for NAEOP. In this role, she also serves as Chairmen of the Bylaws Committee (2021-22) and President of the Northeast Area of NAEOP affiliate. Since joining NAEOP in 2008, she has served on several committees, was Secretary/Treasurer for the NAEOP Board, and was her state delegate to the Advisory Council held during the NAEOP Annual Conference.

Katherine currently works in the Office of Academic Affairs at Otterbein University in Westerville, OH, as the Academic Assessment and Accreditation Specialist. Her duties include supporting individual programs undergoing accreditation, collecting information and writing reports for University-wide accreditations, and keeping three committees organized. Even when she is not responsible for committee minutes, she is often asked to edit them for others because of her attention to detail. She has been at the University since 1989 where her first role was preparing the Department of Education for a state accreditation visit. She has a bachelor's degree in Mathematics Education from Ferris State University in Big Rapids, Michigan. After teaching for two years in Southeast Kentucky (and retiring from teaching) she eventually moved to Ohio to pursue her master's degree in Liturgical Arts at the Methodist Theological School in Ohio. Katherine's work allows her to regularly bring together her two worlds of logic and creativity which she also enjoys doing through her volunteer work and crafts.

Katherine lives in Somerset, OH, with her husband, Tim, and grown son, Dominic. They have a miniature long-haired dachshund named Curly who reminds her when it is 12 noon and time for a walk on her work-at-home days.



**Penny Zenker**, is our conference keynote speaker. She is a focusologist, international motivational speaker, business strategy coach, and best-selling author. Penny founded, developed, and sold her first multi-million dollar business while living in Zurich, Switzerland. Later at the world's 4th largest Market Research company, she managed business unit turnarounds and was a Tony Robbins business coach helping entrepreneurs around the world to double their businesses.

Her clients tell her, her gift is cutting through the clutter and helping them focus on the most important and relevant areas to sustainably grow their businesses. Penny's high-energy and interactive keynote presentations, motivational speeches, and workshops inspire and challenge you to think more strategically, to be more emotionally intelligent, and inspire personal leadership.

Penny is the bestselling author of "The Productivity Zone: Stop the Tug of War with Time". As a master NLP practitioner and neuro-strategist, she integrates the elements of thought, communication, and behavior to provide strategies for positive changes and maximum results. Penny's expertise focuses on strategic thinking, leadership, problem-solving, communication, and productivity. She has coached hundreds of successful business leaders and entrepreneurs in leadership roles, relationships, and building culture.



**Dr. Kevin R. Fitzgerald** is the superintendent of the Caesar Rodney School District. Dr. Fitzgerald began his career in education in Maryland in 1978 as a Social Studies and English teacher. After 13 years in the classroom, Dr. Fitzgerald moved to Delaware becoming Caesar Rodney High School's Assistant Principal until 1998, then Principal until 2007 when he was selected as Superintendent.

Dr. Fitzgerald has served as an adjunct professor at the University of Delaware, teaching courses in Leadership and Secondary School Administration. He holds a Doctorate of Educational Leadership from the University of Delaware, a Master of Arts from St. John's College, and a Bachelor of Science degree from Frostburg State University.

In 2002, he was recognized as Delaware's "Secondary Principal of the Year" and was honored in 2004 and 2008 with the University of Delaware's "Commitment to Educational Excellence Award." In 2006 he was invited to contribute to the book "Best Practices of Award-Winning Secondary School Principals." In 2012, he was selected as Delaware's "Superintendent of the Year" and is a former president of the Chief School Officers Association. In 2018, he was selected as the National Superintendent of the Year by the National Association of School Superintendents. In 2019, he was selected as the National Association of Educational Office Professional's Administrator of the Year.

Dr. Fitzgerald and his wife, Linda, reside in Camden, DE. They have three daughters, all graduates of Caesar Rodney.



**Teresa L. Price, CEOE**, has served on numerous local, state, and national committees as well as board positions. She is currently serving as the Northeast Area of NAEOP Professional Development Committee Chairman, Delaware AEOP Vice President, and Marketing/Corporate Sponsorships Program Coordinator. She was named the Delaware AEOP Office Professional of the Year in 2015. Teresa always has a lot of energy, creativity, and positive mojo when she presents any of her several interesting topics. Her favorite quote is "Life is short...keep your party dress on!"

Teresa lives in Magnolia, DE, and is employed at the Caesar Rodney School District as Administrative Secretary to the Superintendent and Board of Education. She has two adult daughters, Samantha and Lindsay, both graduates of Caesar Rodney High School. Samantha works as an HR Specialist/ Analyst for Bank of America, while Lindsay is a first-grade teacher in the CR School District. She has two grandsons, Lincoln (age 2) and Connor (age 5). Teresa has been married to her husband Joe, a retired USAF veteran, for over 36 years. They have two super cute basset hounds named Emma and Ellie Mae. She enjoys her weekends spent growing beautiful flowers in her nine garden beds, being a P/T florist and event planner, DIY projects, hosting karaoke nights for her school friends and neighbors, but most importantly... she absolutely loves anything from the '80s (especially Jon Bon Jovi!).



**Diane Callaway, CEOE**, has been a member of NAEOP for 33 years. She has attended 30 plus NAEOP Annual Conference and Institutes and seven fall/spring Institutes. She served as NAEOP's 2002-2003 President. She worked in the field of education for 31 years before retiring in 2004. She holds many honorary memberships in different state associations of educational office professionals. She is currently serving as the NAEOP Liaison and Presidential Advisor for the Delaware AEOP.

Diane lives in Seaford, DE, with her husband, Frank.



**Detective Daniel Blomquist** began his career with the Delaware State Police in 2010, after graduating with a Master's Degree in Public and International Affairs from the University of Pittsburgh. Upon graduation from the Delaware State Police Academy, he was assigned to the Patrol Division at Troop 3, located in Kent County, DE. In 2014, he transferred to the Troop 3 Criminal Investigations Unit (CIU). During his time in CIU, Det. Blomquist was responsible for investigating sexual assaults against adults and children, serious physical assaults, child abuse, homicides, public corruption, missing persons, robberies, and burglaries. From 2018 to 2020, he was also a member of the statewide Human Trafficking Task Force, which is responsible for all sex and labor human trafficking investigations throughout the state. In 2020, he was assigned to the Delaware State Police Homeland Security Unit as the Terrorism Liaison Officer (TLO). He is responsible for providing active shooter training to public,

private, and government partners and coordinates with statewide critical infrastructure facilities on security and terrorism-related matters. In addition to his full-time role as the TLO, Det. Blomquist is also DSP's Hate Crime Coordinator and a member of the Explosive Ordnance Disposal Team.



**Dr. Sharon DiGirolamo** currently serves as the Director of Special Education and Assistant Superintendent for the Seaford School District. She previously worked as a teacher and administrator in the Indian River School District, Polytech School District, and in Worcester County, MD.

She ensures the effective implementation and provides direct oversight of the special education processes, compliance, and educational regulations for the Seaford School District. Dr. DiGirolamo is most driven by a passion for her work with staff and students to develop and implement services that provide education, safety and welfare for all students with or without disabilities. Dr. DiGirolamo has written and received numerous Grants throughout her career related to student achievement. In June 2021, she was named the Delaware Association of Special Education Professionals' Administrator of the Year. Dr. DiGirolamo earned her Bachelor's Degree in Economics from Hartwick College and her Master's Degree in Learning Disabilities from Marymount University. She also earned her degree as an Educational Specialist in Autism and PPD from John Hopkins University. In 2012, Dr. DiGirolamo earned her Doctorate in Educational Leadership from the University of Delaware. Sharon joined her husband Steve in Sussex County, DE, twenty-five years ago; they have three children. Dr. DiGirolamo is also an avid reader, runner, and beach-goer.



**Teresa Craft** is the current President of Delaware AEOP. She has served on the Executive Board of DAEOP since 2008 as Secretary, Vice-President, President-Elect, and President. Teresa is also an active member of NAEOP and currently serves on the Membership Committee.

Teresa has been employed with the State of Delaware for 30 years in the educational sector. Throughout her career, she has been a Clerk, Secretary to the Principal, Human Resources Administrative Assistant, and currently serves as a Financial Specialist for the Seaford School District.

She earned the distinction of PSP through NAEOP and a Certified Secretary Certification through Delaware Department of Education. Teresa is an advocate for learning and presents workshops at Professional Development Days for Delaware AEOP. Her current theme for Delaware AEOP is "If everyone is moving forward together, then success takes care of itself" – Henry Ford. This is a philosophy she believes in and works to promote within DAEOP and her life.

Teresa has been married for 30 years to her husband, Marshall, and they have two grown children, Ryan and Amy.



**Dr. Kristina Failing** is the 2021 NAEOP Administrator of the Year. Dr. Failing's Bachelor's degree and experiences are in the areas of general education from pre-school to middle school and in special education from birth to 21. Her Master's degree is in Curriculum and Instruction, and she completed her Doctoral program in the areas of Innovation and Leadership from the University of Wilmington.

The 2021-2022 school year marks her eighteenth year as an administrator for the Caesar Rodney School District. Dr. Failing worked in the Charlton Program for nine years as an assistant principal and at Postlethwait Middle School for four years as the assistant principal. She is in her fifth year as principal for Postlethwait. Prior to becoming an administrator, Dr. Failing was a special education teacher for Capital School District. She also taught as an adjunct instructor for Wilmington University.

Dr. Kristina Failing and her family reside in Camden, DE. She has two adult children and her family has lived in Kent County for many generations. She loves our state and appreciates the closeness of our community. She is excited to be part of the DAEOP's professional development offerings! One of her favorite quotes is from Maya Angelou – "Nothing will work unless you do."



**Dr. Sherry Kijowski**, 2021 Delaware AEOP Administrator of the Year, is the Principal at Caesar Rodney High School. She is a 1990 graduate of Caesar Rodney High School. She attended Millersville University and began her career in education in 1994 and spent 10 years teaching elementary school and middle school language arts.

She was the South Dover Elementary Teacher of the Year in 2000 as well as the Capital School District Social Studies Teacher of the Year in 2000. In 2004, she earned her Masters in Educational Leadership from the University of Delaware and became a Supervisor of Instruction at the Caesar Rodney District Office. In 2009, she opened McIlvaine Early Childhood Center as its first principal when the CR School District renovated the school to offer full-day kindergarten to all of its students. Dr. Kijowski earned her Doctorate in Educational Leadership in 2012 from the University of Delaware. In 2014, she was named Delaware's National Distinguished Principal and joined the staff at CR High School in July 2014.

Her husband, Mike, is the Supervisor of Instruction for the Caesar Rodney School District. They reside in Wyoming, DE.



# 2022 Northeast Area PDD Conference T-Shirt Order Form

Shirts are available in adult sizes and in Daffodil Yellow color only.

Includes front design on upper chest and large back design.

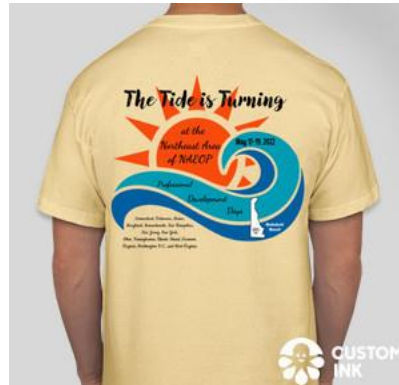
Standard fit: straight fit on body, chest, & arms

100% pre-shrunk cotton

SAVE \$10 with the  
pre-order option  
if received before  
5/1/22!

**\$25 per shirt (PRE-ORDER price)**

**\$35 per shirt (ONSITE price)**



Name \_\_\_\_\_ District/State \_\_\_\_\_

Email \_\_\_\_\_ Preferred Phone \_\_\_\_\_

Mailing Address \_\_\_\_\_

Total Number of Shirts \_\_\_\_\_ = \$ \_\_\_\_\_ Total Cost Due to DAEOP

**Make Checks Payable to: DAEOP**

Size Selection (if more than 1 shirt, please put number of each size needed in blank):

ADULT SIZES: Small \_\_\_\_\_ Medium \_\_\_\_\_ Large \_\_\_\_\_ XL \_\_\_\_\_

Additional fee applies: 3XL \_\_\_\_\_ /\$28 pre-order only 4XL \_\_\_\_\_ /\$30 pre-order only

(Please note there is no 2XL available)

**Please include payment when ordering.** Shirts will be ordered when full payment is received.

Signature \_\_\_\_\_

Mail this order form with payment to:

Teresa Price, CEOE

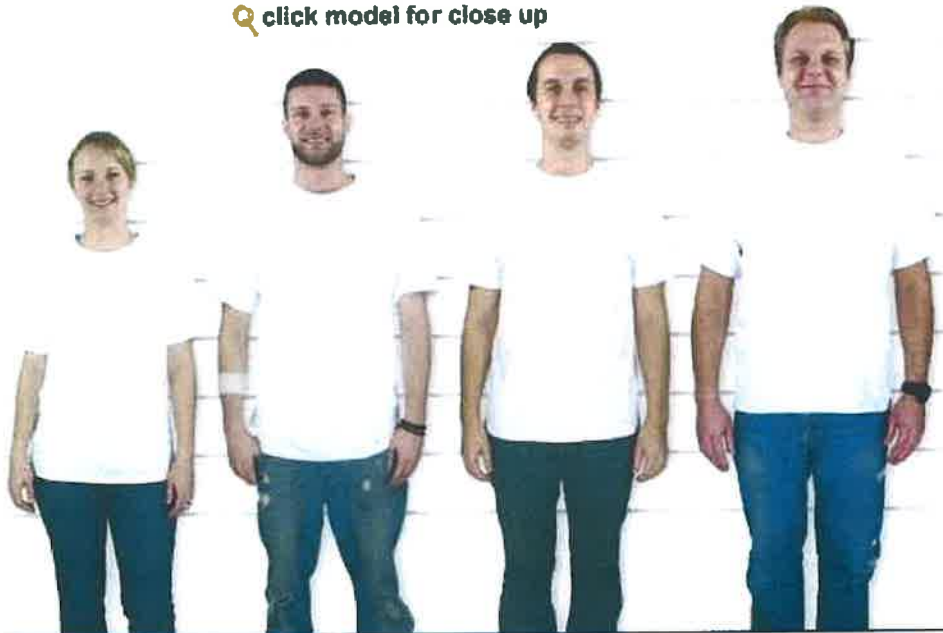
Caesar Rodney School District Office

7 Front Street, Wyoming, DE 19934 (SLC: D280)

Hanes Tagless T-shirt - Sizing Line-Up<sup>SM</sup> - Standard Sizes

garment fit

click model for close up

kids in  
youth  
sizes**S****M****L****XL**

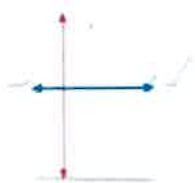
name: Elizabeth  
height: 5'3"  
weight: 133 lbs  
chest: 34"  
waist: 27"

Matt  
5'10.5"  
155 lbs  
36.5"  
32"

Chris  
6'0"  
185 lbs  
38.5"  
34"

Mark  
6'3"  
215 lbs  
43"  
39"

## garment measurements (inches)



	YXS (2-4)	YS (6-8)	YM (10-12)	YL (14-16)	YXL (18-20)	S	M	L	XL	2XL	3XL	4XL
<b>length</b>	18	20.5	23	25	27	28	29	30	31	33	34	35
<b>width</b>	13.5	15.5	17	18	20	18	20	22	24	26	28	30
<b>length</b> (shoulder seam at collar to bottom hem)												
<b>width</b> (side to side at 1" below sleeves)												

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